



Job Opening  
Programme Manager Certification Performance and Relations (m-f-d)  
SIU

**The Scope**

To manage and foster the relationships with FSC accredited certification bodies, to further strengthen the performance, integrity and credibility of the FSC assurance system, and to encourage the engagement of certification bodies (CBs) in strategic areas beyond auditing.

**Main Roles and Responsibilities**

- Sets objectives for the Certification Performance and Relations (CPR) team and ensures their achievement, including development of workplans, budgets and strategic approaches.
- Manages and decides on functional issues of the team and topics related to certification bodies (CB), with unit's leadership involvement required for certain CB-related decisions.
- Develops operational processes, tasks and requirements to meet results/outputs of the team, including but not limited to:
  - Overseeing all contractual management, on- and off- boarding of CB's,
  - Developing agendas and reviewing the overall engagement with the CB community, such as quarterly calls, annual meetings other outgoing communication.
- Directs and ensures the development and functioning of the CB Portal.
- Drives the development of KPI's for CB's performance.
- Develops and recommends measures and strategic interventions aimed at improving the quality and consistency of FSC certification and CB capacity building, while ensuring effective oversight of these processes.
- Serves as the primary leadership contact for CB concerns and maintains direct ties with major CB's.
- Initiates relevant normative changes and provides input into technical improvements on FSC tools and platforms available for CB's (e.g. Salesforce, GIS-related platform, FSC Trace, Digital Audit Reporting), in collaboration with other FSC units.
- Oversees communication processes related to CBs' scope of work, performance, and stakeholder relations across diverse interests.
- Delivers progress reports to the Board of Directors and prepares items for decision as appropriate.

**Your Profile**

- University degree or equivalent training or experience in a relevant field, for example, governmental relations, international relations, management, business administration, forestry, natural resource management, or similar.
- At least 5 years professional experience in one or more of the following areas: certification, quality management/assurance/control, standard development, forest management, natural resource management, business administration, governmental relations, international relations.
- Proven management skills (project management, experience with financial administration/management).
- Strong analytical and problem-solving skills.
- Readiness to take contested positions, aptitude to hold courageous conversations, and strong ability to deal with conflict.

- Proven leadership skills (team management, management of diverse groups).
- Ability to work collaboratively and in cooperation with multiple stakeholders.
- Experience in conducting or observing audits would be advantageous.
- Standard software package (MS Office).
- Fluency in English (spoken and written) is a must. Any additional language is a plus.
- Experience of working in a multi-cultural global team.

### What FSC Offers

- Benefit from cross-cultural collaboration and networking opportunities by being part of FSC global community of 400+ forest stewards
- Benefit from work-life balance with our hybrid working structure
- 30 vacation days yearly
- Regional transportation ticket
- Breakfast bars, coffee, tea, water
- Take part in learning lunches
- Celebrate together festivals from different cultures
- Once a year in-person get together with the global FSC staff

### The Fine Print

- Location: Bonn, Germany.
- Working Hours: [Full time - 40 hours per week.
- Duration of Employment: Temporary contract - 2 years (extension possible, subject to satisfactory performance)
- Starting Date: As soon as possible.
- Travel: Sporadic (international) travel is required.

### How to Apply

Ready to make a difference? Join FSC and help shape a sustainable future. Don't delay - apply now!

- Please apply to: [Jobs details - Programme Manager for Certification Performance and Relations - DEVAID LTD](#)
- Please submit your CV in English
- Please do not send any photos of yourself

For FSC, inclusiveness and diversity are important values. As such, we welcome and encourage applications from all backgrounds and are entirely committed to consider all qualified applicants regardless of race, gender, sexual orientation, religion, ethnicity, age and disability.

We are looking forward to your application!