



## Student Assistant (m/f/d) Controlled Wood Program

(Remuneration is **12€** gross per hour.)

FSC works to take care of our forests and those who rely on them: by protecting plant and animal species, Indigenous Peoples' rights, forest workers' safety, and much more. We achieve this through FSC certification, ensuring forests around the world are responsibly managed. For more information on FSC, visit our website at [www.ic.fsc.org](http://www.ic.fsc.org).

If this sounds exciting to you, you have found the right place to work!



### The Role

- Support to internal and external Communications about FSC Controlled Wood activities (e.g. webinars, news items, reports).
- Development of communication modules related to FSC risk assessments and their data management.
- Administrative support including data entry, contract processing, and expense claims.
- Logistical support to internal and external events.

### Your Profile

- You are studying Forestry, Ecology, Environmental Sciences, International Development, International Human Rights, Conflict Resolution, International Mediation or Social Science.
- You have exemplary verbal and written communication skills that contribute to cohesive team efforts and decision making.
- You are well organized and follow assignments through to the end.
- You are committed to FSC's mission and values.
- You are living in commuting distance to our Bonn office.
- You are fluent in English, fluency in Spanish is desirable.

### How to Apply

Please send us a cover letter and your CV in English to [students@fsc.org](mailto:students@fsc.org). The cover letter should not exceed one page. The position will be for 6 months with the opportunity to extend.

**Start date: 01 September 2019 or as soon as possible, Working hours: 15-20 hours per week**

Please do not send any photos and make sure to insert the following text in the subject line of your e-mail: **"Your Name - Student Assistant (m/f/d) Controlled Wood- 2019"**.

### Deadline for the applications: 11 August 2019

Please be informed, that by applying for this position you automatically accept our [Data Protection Information](#) on processing your personal data.

We are looking forward to receiving your application!