##### FSC appeals submission form

Stakeholders are requested to use the form below and send it to FSC by email or mail.

**Information of the individual(s) or organisation(s) that file the appeal:**

|  |  |
| --- | --- |
| Name of individual or organisation |  |
| Contact person (for organisations) |  |
| Postal address:   * Street + number * City * Area code * Country |  |
| Phone number |  |
| Fax number |  |
| Email address |  |
| Website |  |
| FSC member? (If yes: international/national, chamber, North/South) |  |
| Date of submission |  |
| Signature of legal representative of the Appellant |  |

**Information to be submitted for an appeal**:

|  |  |
| --- | --- |
| Decision that is being appealed |  |
| Grounds on which the appeal is made |  |
| Evidence to support each element or aspect of the appeal. Please provide an overview, a description and attach supporting documents |  |
| Overview of the steps that were taken to resolve the issues prior to lodging this appeal and the response that was provided |  |
| Agreement to cover the costs of the appeals process, if and as allocated by the Appeals Panel |  |
| Agreement to adhere to the terms and provisions of the Appeals Procedure (FSC-PRO-01-005) |  |